



## **Lewes District Council**

### **To all Members of the Audit and Standards Committee**

A meeting of the **Audit and Standards Committee** will be held in the **Ditchling Room, Southover House, Southover Road, Lewes Southover House, Southover Road, Lewes** on **Monday, 20 June 2016** at **10:00** which you are requested to attend.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired.

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

15/06/2016

Catherine Knight  
Assistant Director - Corporate Services

### **Agenda**

- 1 Minutes**  
To approve the Minutes of the meeting held on 14 March 2016 (copy previously circulated)
- 2 Apologies for Absence/Declaration of Substitute Members**
- 3 Declarations of Interest**  
Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct
- 4 Urgent Items**  
Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972
- 5 Written Questions from Councillors**

To deal with written questions from Members pursuant to Council Procedure Rule 12.3 (page D8 of the Constitution)

- 6 Committee Training Requirements (page 4)**  
To consider the Report of the Assistant Director of Corporate Services  
(Report No 76/16 herewith)
- 7 Annual Report on Internal Audit Performance and Effectiveness 2015/16 (page 6)**  
To receive the Report of the Head of Audit, Fraud and Procurement  
(Report No 77/16 herewith)
- 8 Annual Report on the Council's Systems of Internal Control 2015/16 (page 17)**  
To consider the Report of the Head of Audit, Fraud and Procurement  
(Report No 78/16 herewith)
- 9 Annual Report on the Council's work to combat Fraud and Corruption 2015/16 (page 22)**  
To receive the Report of the Head of Audit, Fraud and Procurement  
(Report No 79/16 herewith)
- 10 Interim Report on the Council's Systems of Internal Control 2016/17 (page 30)**  
To receive the Report of the Head of Audit, Fraud and Procurement  
(Report No 80/16 herewith)
- 11 Annual Governance Statement 2016 (page 38)**  
To consider the Report of the Head of Audit, Fraud and Procurement  
(Report No 81/16 herewith)
- 12 Annual Report on Risk Management (page 50)**  
To consider the Report of the Director of Corporate Services  
(Report No 82/16 herewith)
- 13 Lewes District Council - Planning Letter 2016/17 (page 62)**  
To consider the Report of BDO Accountants and Business Advisers  
(Report No 83/16 herewith)
- 14 Lewes District Council - Grant Claims and Returns Certification (page 66)**  
To consider the Report of BDO Accountants and Business Advisers  
(Report No 84/16 herewith)
- 15 Statement of Accounts 2015/2016 (page 73)**  
To receive the Report of the Director of Corporate Services  
(Report No 85/16 herewith)
- 16 Treasury Management (page 77)**

To consider the Report of the Director of Corporate Services  
(Report No 86/16 herewith)

**17 Date of Next Meeting**

To note that the next meeting of the Audit and Standards Committee is scheduled to be held on Monday, 26 September 2016 in the Ditchling Room, Southover House, Southover Road, Lewes commencing at 10.00am

For further information about items appearing on this Agenda, please contact Zoe Downton at Southover House, Southover Road, Lewes, East Sussex BN7 1AB Telephone 01273 471600

**Distribution:** Councillors M Chartier (Chair), N Enever, S Gauntlett, I Linington, R Robertson and T Rowell

*(Members of the Committee who are unable to attend this meeting or find a substitute councillor to attend on their behalf should notify Zoe Downton, Committee Officer, [zoe.downton@lewes.gov.uk](mailto:zoe.downton@lewes.gov.uk))*